



FOREIGN WORKER APPLICATION
Application for a Labour Market Opinion

EMPLOYER INFORMATION									
1 Employer ID # (if applicable)		2 Canada Revenue Agency (CRA) Business Number			3 Employer Name (name of business)				
4 Business Telephone Number () -		5 Address: Number / Street / PO Box#			6 City		7 Province/State		
8 Country		9 Postal/Zip Code		10 Date business started (yyyy-mm-dd)		11 Website			
12 Describe the principal business activity:									
13 Contact Name		14 Job Title		15 Preferred Official Language of Correspondence ☐ English ☐ French		16 Contact Telephone Number- Extension () -			
17 Fax Number () -		18 E-mail			19 Number of Canadians/permanent residents employed in Canada.				
20 Number of foreign workers currently employed in Canada (neither Canadian citizens nor permanent residents).		21 Were any employees laid off in the past 12 months? ☐ No ☐ Yes If yes, how many? Reason(s) for layoff(s) and occupations affected:							
* THIRD PARTY INFORMATION (if applicable)									
22 Company Name				23 Third Party Representative authorized to act for employer					
24 Preferred Official Language of Correspondence ☐ English ☐ French		25 Address: Number / Street / PO Box #							
26 City		27 Province/State		28 Country			29 Postal/Zip Code		
30 Telephone Number Extension () -		31 Fax Number () -		32 E-mail					
If you are a third party representative acting on behalf of an employer, written authorization from the employer to act on his/her behalf is required. Employers who wish to have third party representation should fill out the "Appointment of Representative" sheet attached to this form. HRSDC reserves the right to contact the employer directly if necessary.									
DETAILS OF JOB OFFER									
Use a separate sheet for each additional job offer. If you are requesting a Labour Market Opinion for identical job offers, provide the information only once.									
33 Job title		34 Is the job temporary with intent to permanent? ☐ Yes ☐ No		35 Number of foreign workers you are requesting under this job title (same wage, job description, location, etc)?					
36 Expected duration of employment _____ days _____ weeks _____ months _____ years				37 Expected start date of employment, if any (yyyy-mm-dd)					
38 Location of job : Number and Street				39 City			40 Province		

DETAILS ON JOB OFFER (continued)

41 Main duties of the job

42 Educational requirements of the job:

- | | | |
|--|--|--|
| ☐ Doctorate/PhD | ☐ Master's degree | ☐ Bachelor's degree |
| ☐ College level diploma/certificate | ☐ Apprenticeship diploma/certificate | ☐ Trade diploma/certificate |
| ☐ Secondary school | ☐ Vocational school diploma/certificate | ☐ No formal education requirement |

Additional information:

43 Experience/skills requirements of the job:

44 Language requirements: Indicate exactly the language requirement that is needed for this position. If you indicate a language that the foreign worker does not speak, a CIC officer will refuse the application, even if the worker is suitable for the position.

Oral : ☐ English ☐ French ☐ Other ☐ None Written: ☐ English ☐ French ☐ Other ☐ None

If "Other", please explain.

45 Salary (in Canadian dollars)

per hour	per day	per month	per year	Other	Number of hours per day	Number of hours per week	Total number of hours per month
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	_____	_____	_____

46 Benefits:

☐ disability insurance ☐ medical insurance ☐ dental insurance ☐ pension Number of paid vacation days _____

47 Other benefits: _____

48 Are there provincial/territorial/federal certification, licensing or registration requirements of the job?

☐ No ☐ Yes ➔ If yes, what is the name of the certifying/licensing/registering body?

Please note: Citizenship and Immigration Canada will check to ensure the foreign worker holds the required certification, licensing or registration requirements when processing the work permit application.

DETAILS ON JOB OFFER (continued)

49 Is the position part of a union?

☐ No ☐ Yes → If yes, what is the name of the union?

Has the union been consulted about the hiring of a foreign worker?

☐ No ☐ Yes → If yes, what is the position of the union? Provide details. Attach documentation, if available.

50 Is there a labour dispute in progress?

☐ No ☐ Yes → If yes, please provide details.

51 Have you attempted to recruit Canadians / permanent residents for this job?

☐ Yes → If yes, provide details of your recruitment efforts and the results.

(Attach supporting documentation such as advertisements in local and national newspapers, recognized INTERNET job banks, job-specific and professional publications, recruitment drives, job fairs, etc.)

☐ No → If no, please explain.

52 What are the potential benefits to the labour market in Canada that will occur as a result of employing the foreign worker?

☐ filling a labour shortage ☐ transfer of new skills or knowledge to Canadians/permanent residents ☐ direct job creation or retention of Canadians/permanent residents ☐ other

Provide details:

53 Do you plan to train Canadians / permanent residents for the position to be filled by the foreign worker?

☐ No ☐ Yes → If yes, provide a brief description of the training plan.**FOREIGN WORKER INFORMATION****Please provide information on a separate sheet for each foreign worker coming into Canada.**

54 Name of Foreign Worker - Family Name

55 Given Name(s)

56 ☐ Male ☐ Female

57 Date of birth (yyyy-mm-dd)

58 Country of Residence (where worker currently lives)

59 Citizenship

60 If the foreign worker is currently in Canada, please indicate the immigration status:

☐ visitor ☐ foreign worker ☐ refugee claimant ☐ student

61 Title of job offered to the foreign worker

ENTERTAINMENT REQUEST (if applicable)

62 Name of the Production

63 Total number of people involved in the Production

64 Type of Production

65 A copy of the contract between the employer and the foreign entertainer must be attached with this application form, except for film and TV requests.

Contract included with application? ☐ Yes ☐ No

DECLARATION OF EMPLOYER

I understand the information contained on this form and on any sheet attached thereto, including information that qualifies as personal information within the meaning of the *Privacy Act*, as well as any other information and personal information collected by Human Resources and Skills Development Canada (HRSDC) for the purpose of providing a labour market opinion pursuant to the *Immigration and Refugee Protection Regulations* shall be used by HRSDC and shared with Citizenship and Immigration Canada (CIC) solely for that purpose. I understand that this information may also be shared with federal, provincial, and/or territorial departments or agencies as well as with municipal governments, unions, associations and other appropriate organizations for the same purpose. Finally, I understand that this information may also be used by HRSDC and shared with CIC for policy analysis, research and/or evaluation in relation to the entry and hiring of foreign workers to Canada or the *Immigration and Refugee Protection Act*.

I understand that I have no obligation to complete and sign this application, but that failure to do so may prevent HRSDC from providing a labour market opinion as required by the *Immigration and Refugee Protection Regulations*.

Authority to collect the information contained on this form and on any sheet attached thereto, including any information that qualifies as personal information within the meaning of the *Privacy Act*, as well as any other information and personal information collected by HRSDC for the purposes described above is provided under the *Department of Human Resources Development Act* and the *Immigration and Refugee Protection Act*. Once under the control of HRSDC, the information contained in this form and on any sheet attached thereto that qualifies as personal information within the meaning of the *Privacy Act*, as well as any other personal information collected by HRSDC for these purposes is administered in accordance with the *Privacy Act*. The *Privacy Act* gives individuals the right to access their personal information under the control of a federal government institution. Instructions for making formal requests are outlined in the publication *Info Source*, copies of which are located at all Human Resources Centres of Canada or at the following internet address: <http://infosource.gc.ca> The personal information collected by HRSDC for the purposes described above will be retained in Personal Information. Bank "HRDC PPU 440".

I certify that the information provided in this application is true and accurate.

Signature of Employer

Name of Employer (Please Print)

Title of Employer

Date

SIGNATURE OF THIRD PARTY (if applicable)

I certify that the information provided in this application is true and accurate to the best of my knowledge.

Signature of Third Party Representative

Name of Third Party Representative (Please Print)

Date

INFORMATION FOR EMPLOYERS

Please forward this application to the HRSDC office responsible for processing foreign worker applications.

For the list of appropriate HRSDC offices consult the National Foreign Worker website at:

http://www.hrsdc.gc.ca/en/gateways/where_you_live/menu.shtml

or

consult the blue pages of your telephone directory under Government of Canada.

Once an Officer assesses this application, the employer will be notified of the decision.

APPOINTMENT OF REPRESENTATIVE

To Human Resources and Skills Development Canada:

FOR THE PURPOSES OF AN APPLICATION FOR A LABOUR MARKET OPINION

I, _____, residing at
(name of employer)

(full address)

Telephone Number: () - _____

Fax Number: () - _____

hereby appoint _____
(name of representative)

of _____

(full address)

Telephone Number: () - _____

Fax Number: () - _____

as my representative to act on my behalf in relation to obtaining from Human Resources and Skills Development Canada a temporary employment confirmation of an offer of employment for

(name of individual to whom employment has been offered)

I hereby agree to ratify and confirm all that my representative shall do or cause to be done by virtue of this appointment.

This appointment shall remain in full force and effect until _____ unless due notice in writing of its revocation has been given to HRSDC.
(yyyy-mm-dd)

(signature of employer)

date (yyyy-mm-dd)

(print name of employer)

Personal Information is administered in accordance with the Privacy Act. It will be retained in Personal Information Bank HRDC PPU 440. Individuals have the right to access their personal information. For instructions, please consult the government publication Info Source found in Human Resources Centres and available at the web site: <http://infosource.gc.ca>